

# Maine Charter School Commission

## **Charter Amendment Guide for School Schedule**

**Maine Charter School Commission**  
182 State House Station  
Augusta, Maine  
04333-0182  
Phone: (207) 624-6729  
Web: [www.maine.gov/csc](http://www.maine.gov/csc)

**Maine Charter School Commission  
Charter Amendment Cover Sheet  
Request to Amend School Schedule**

**School Information**

<b>Date of Request</b>	<b>July 15, 2017</b>
<b>School Name and Mailing Address</b>	Maine Connections Academy 75 John Roberts Rd. Suite 11B South Portland, ME 04106
<b>Contact</b>	Douglas Bourget - Principal
<b>Contact telephone number</b>	(207) 805-3254
<b>Contact email address</b>	dbourget@mca.connectionsacademy.org

**Provide a brief narrative description of the Request to Change the School's Schedule**

We would like to amend the number of teacher days for Maine Connections Academy from 200 as listed in our application to 195, effective starting with the 2017-18 school year.

We are shifting the teacher calendar so that teachers have additional preparation time at the start of the school year and teachers still have five contracted days at the end of the school year to close courses and finish the year.

To accommodate, teachers have two less personal days to use during the school year, making this effectively only three less teacher days.

Without this change, teachers would be required to stay at school for two weeks after students finish. The change will provide teachers with a calendar that suits the needs of their responsibilities.

The request is also aligned with our third party evaluation report by Dr. Bill Nave, recommending that we improve teacher salary and benefits. We have increased the base pay for 2017-18 and shortening the calendar by five days is also effectively a "raise" based on contracted days of approximately 2.5%.

The proposed reduction of teacher days will take effect each year starting with 2017-18.

The school's completed Amendment Request must be submitted to the Maine Charter School Commission in printed and electronic form. Please submit one original version with required signatures and an electronic version via email to the below addresses:

Maine Charter School Commission  
182 State House Station  
Augusta, Maine  
04333-0182

[Gina.Post@maine.gov](mailto:Gina.Post@maine.gov)